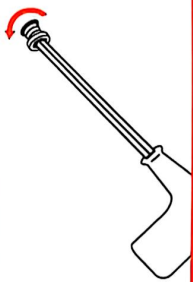


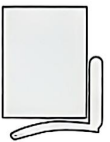
# • Instructions

**NOTICE**  
Please use the allen key included instead of an electric drill.

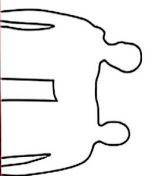


## TIPSi

Use the box for an easier assembly.

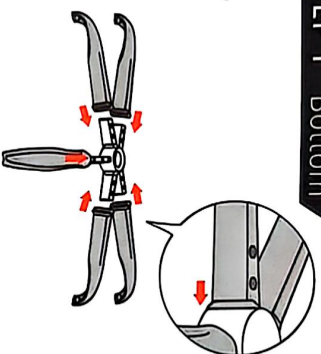


We recommend two people for the assembly process.

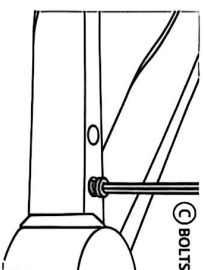


## STEP 1 Bottom

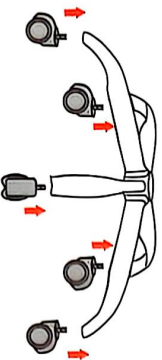
1.



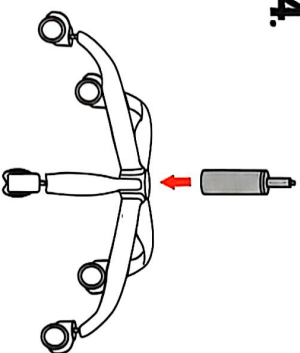
2.



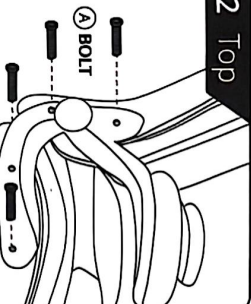
3.



4.

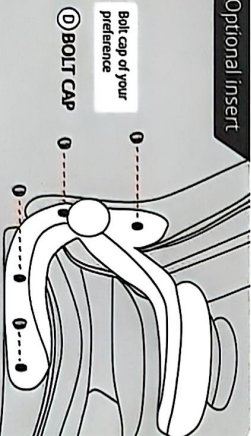


## STEP 2 Top

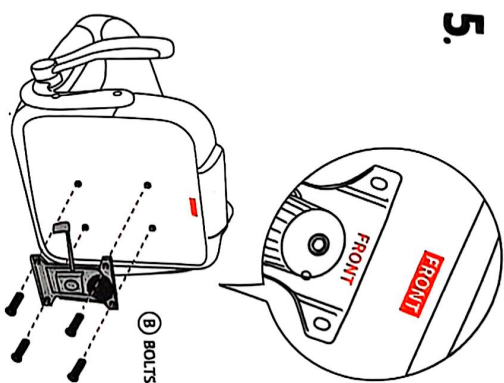


## Optional Insert

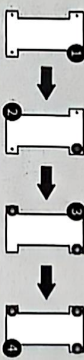
Bolt cap of your preference



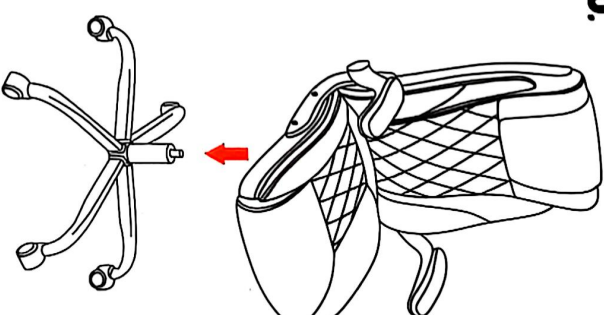
5.



Order of bolts for better durability.

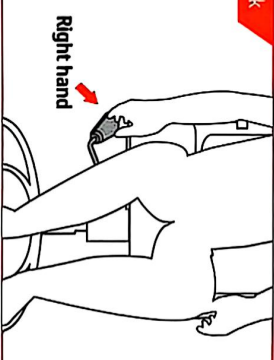


6.



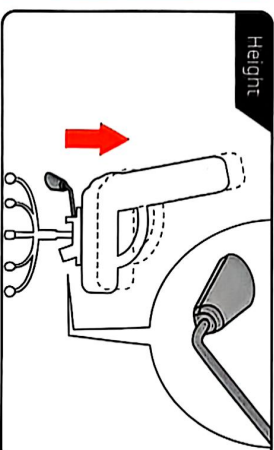
# • User Manual

## Check

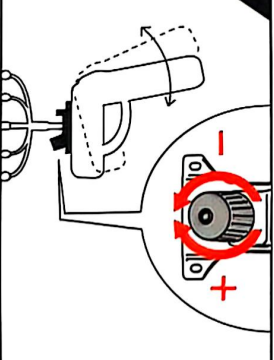


Right hand

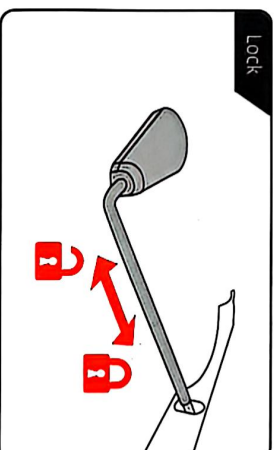
## Height



## Tilt

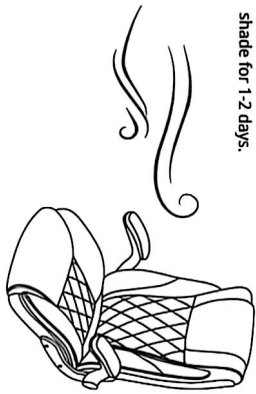


## Lock



If there is any problem, please do not hesitate to contact us. [support@meochair.com](mailto:support@meochair.com)

**To deodorize the leather**  
Leave your chair in the shade for 1-2 days.



**For longer use**

Re-tighten bolts every 6 months by using the enclosed allen-key.  
\*Using an electric drill can damage the chair. Please re-tighten bolts manually.



## • Cautions



This product is for one person only.



**DO NOT** use the chair unless all bolts, screws, and knobs are fully tightened.



**DO NOT** use the chair if any of the parts is missing or damaged.



**DO NOT** stand on the chair to use as a step stool or ladder.



Regularly check if all bolts, screws, and knobs are fully tightened.



Please be careful. Some of the parts are sharp and heavy.



Failure to follow these warnings and instructions could result in serious injury.

If there is any problem, please do not hesitate to contact us: [support@neochair.com](mailto:support@neochair.com)

## Enjoy your new favorite chair

Our goal is to create a perfect customer experience. Let us know if you have any feedback. Your comment motivates us to become a better team.



neo chair

[support@neochair.com](mailto:support@neochair.com)

[www.neochair.com](http://www.neochair.com)

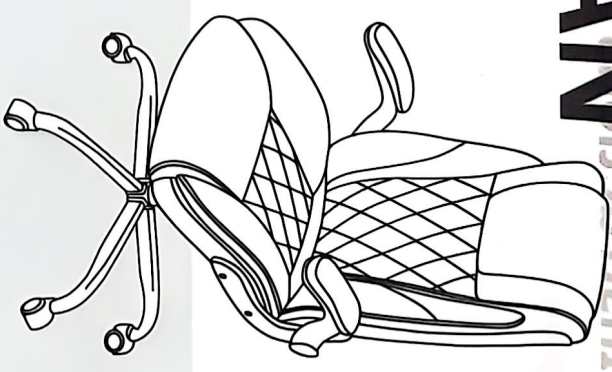
[f @NEOCHAIR](https://www.facebook.com/NEOCHAIR)

[@neochair\\_office](https://www.instagram.com/neochair_office)

# CHAIRMAN ASSEMBLY INSTRUCTION

## Contents

- Instructions
- User Manual
- Cautions

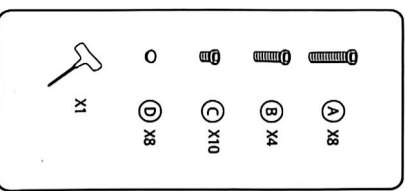
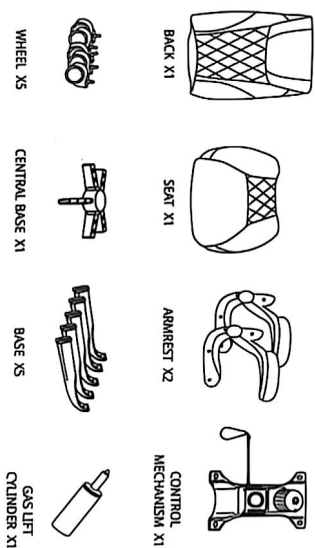


[support@neochair.com](mailto:support@neochair.com)

[www.neochair.com](http://www.neochair.com)

\*Please make sure all the parts are included.

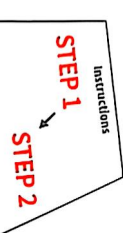
Missing parts? [support@neochair.com](mailto:support@neochair.com)



Read the instructions carefully.



Follow the assembly steps.





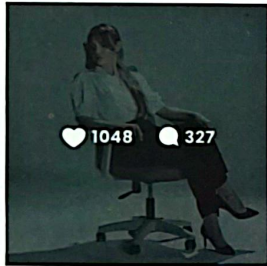
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**neochair\_office** **TAG ME!**

Tag us in your photo!  
Happy reviews prove our message.  
We would love to see our products being used!

#neochair #officechair #officesetup



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Our doors are wide open. Visit us on Facebook, Instagram, and Youtube

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[www.neochair.com](http://www.neochair.com)

“

A simple objective

**Let's treat our customers with the utmost respect and integrity.**



We care deeply about your satisfaction and feedback.  
Contact us anytime if you need any assistance.

[support@neochair.com](mailto:support@neochair.com)



*Thank you!*

**Call Us The "Chair Fanatics."**

We are devoted to providing perfect chairs for everyday use!

We want you to count on us whenever you look for a new chair.

From design to shipping to customer service, our team always aim for a home run.

*- Team Neo Chair*